

National C-FAR
Board of Directors Meeting Minutes
February 25, 2004—Mar 5 Revised

Chairman Steve Pueppke (NABC) called the Board meeting to order at 2:00 PM, with 15 of 17 Board members participating: Barr (NCFC), Patrick (ADA), Dooley (CARET), Glasener (CoFARM), Heider (AAVMC), Jordan (NCC); Layton (ASA), Marple (FASS), McAllister (CLA), Phillips (BIO), Reid (IFT), Sabin (AVMA), Stallman (AFBF), Tumbleson (NCGA), Reid (IFT). Others: Bellis (USB), Wagester (C-FARE), Rhines (Samuel Roberts Noble Foundation), Van Duyn (NCC), Halderman (C-FAR), Van Arsdall, Liaison.

The Liaison determined presence of a quorum.

Board Changes:

- **Stephanie Patrick to succeed Susan Borra as American Dietetic Association representative.** Moved (Dooley), Seconded (Stallman) & unanimously adopted.
- **David Reid to succeed Mary Schmidl as Institute of Food Technologists representative.** Moved (Jordan), Seconded (Stallman) & unanimously adopted.

Approval of December 18 Board Minutes: Moved (Stallman), Seconded (Sabin) & unanimously adopted.

Research Advocacy Committee (RAC):

- Wagester provided update on *Research Success Profiles* initiative, evaluation and contact upgrade efforts. The Board asked a number of questions and offered suggestions. Reid urged consideration of *subgroups* [Ag, Environmental, Nutrition, etc.] to highlight different perspectives and help with logistics.¹ No formal Board action was taken.
- Bellis presented Hill Research Seminar series concept and recommended “Beta Test” in the form of a Seminar & reception on May 13, in association with NC-FAR annual meeting (May 14). The Board showed strong interest, engaging in questions and discussion, with a number of suggestions made, including—
 - Key is flexibility, adjusting to events. Example, BSE, animal tagging as a timely topic of information for hill (Phillips).
 - In picking topics, think about the congressional agenda—what will staff be spending their time on? (Patrick)
 - Strong support for concept. In addition to preparing May 13 event, small group should be appointed to develop basic plan for consideration by Board May 14 (Layton).
 - CoFARM strongly supports concept and prepared to pledge \$500 toward May 13 event (Glasener). Liaison indicated that FASS had also pledged \$500.
 - Strongly support Beta Test (Jordan).
 - After discussion about two proposed May 13 topics (BSE, Nutritional genomics), no clear consensus re topic was reached. It was agreed that RAC should have flexibility to select based on feedback from hill, availability of quality presenters and timeliness, applying

¹ Excerpts from follow up comments by Reid: “It is important for NCFAR to maintain balance in its activities, and publications. One way to achieve this, and at the same time to make us more aware of significant opportunities and possibilities, is to develop a substructure (informal?) that makes sure significant areas are all considered appropriately. As an example, IFT as an umbrella organization in Food/Nutrition could act as coordinator for those members with primary focus in food/nutrition, etc. to facilitate exploration of possibilities in this theme area. Other NCFAR members could similarly help coordinate the other groupings.

consistent criteria. Each Board member was urged to either serve on the RAC or designate a representative. Board members were advised the RAC may be seeking additional volunteers for this significant undertaking.

- AVMA suggested animal research health needs as a topic for consideration and offered to contribute resources and funding needed (Heider). It was agreed the RAC could consider this and other options, applying consistent criteria.
- **Sense of the Board:** *Commended the RAC for its action program and expressed Strong support for the Hill Research Seminar series concept and directed RAC to move forward with implementing Beta Test and development of plan for longer term.*

2004 Budget: Amend the 2004 Budget as proposed to authorize up to \$12,000 from capital reserves to (1) fully fund the Research Success Profiles initiative (+\$9,000); (2) provide funding for May 13 Hill Research Seminar & reception (+\$3,000); and (3) thereby maintain a balanced budget. Moved (Reid), Seconded (Stallman) & unanimously adopted.

- Liaison directed to seek sponsorship support to underwrite the May 13 event.
- Liaison described other planned efforts to manage costs and enhance revenue. Appreciation was expressed to AFBF for offering to provide annual meeting facilities. Board members were urged to help with member retention and recruiting efforts.

Board Committees & Nominating Committee Assignments: The following agreed to serve—

- *Finance.* **Barr, Stallman, Heider**
 - Budget oversight
- *Membership.* **McAllister, Reid, Layton, Phillips, Jordan** [Liaison to ask Sparrowe]
 - Retention & recruitment
- *Rules and Operations.* **Dooley, Marple**
 - Recommend changes to bylaws and mission statement.
- *Nominating.* **Tumbleson, Sabin, Patrick** [Liaison to ask Buchanan, Herrett, Meeker]
 - To present Board nominations & officer recommendations.
- *RAC.* **Reid** responded to request for additional volunteers by agreeing to serve on RAC.

Strategic Relationships with Other Groups:

- **Sense of the Board:** *Maintain independence and customer-led emphasis while collaborating with NIH/NSF Task Force, NASULGC and other allied groups where common goals exist.*
 - Pueppke reported on contacts with both organizations and response on behalf of NC-FAR. Number of Board members expressed strong interest in NIH/NSF concept as potential vehicle for increasing funding support (including Heider, Tumbleson, Dooley, Patrick).
 - It was agreed NIH/NSF Task Force should be invited to make presentation at May 14 annual meeting.

Chairman Pueppke thanked the Board for its strong input and for members agreeing to serve on committees. There being no further business, the Board meeting was adjourned at 3:30 PM. The annual meeting and next Board meeting are scheduled for Friday, May 14.

Respectfully Submitted,



R. Thomas Van Arsdall, Secretary/Treasurer